



Rules on the use of Apartis multipurpose rooms

Multipurpose rooms are at the disposal of Apartis tenants in the following conditions:

1. A multipurpose room is available for birthday parties, meetings, seminars, group meals, sundry activities, etc.
2. Maximum capacity: the room can accommodate 30 people.
3. Booking must be made one week in advance at the Apartis office by the tenant responsible for the gathering.
4. A guarantee deposit of CHF 200 must be paid when making the booking.
5. A multipurpose room may be used up to 10 p.m. and no later from Sunday to Thursday.
6. It may be used through to 2 a.m. on Fridays and Saturdays.
7. There must be no noise inside or outside the building during the quiet time from 10 p.m.
8. Return of the guarantee deposit: only if the conditions of use are respected, notably:
 - No justified complaint is made to us by anyone living in the building or neighbourhood, or by our warden;
 - The multipurpose room is returned clean and tidy. Bottles and waste are correctly removed;
 - Users and their guests leave the room at the required time;
 - No sign of the gathering (waste or dirt) remain in the stair wells, corridors and entrances, and in the vicinity of the building.
 - No damage following the event was noted in the room, outside it or in the vicinity of the building.
9. If one of the aforesaid conditions is not fulfilled, the guarantee deposit is not returned. The costs for repairing any damage or cleaning are invoiced to the tenant responsible for the gathering.
10. Apartis may restrict the use of the room if it sees fit.